

KENMORE-TOWN OF TONAWANDA UNION FREE SCHOOL DISTRICT
DEPARTMENT OF HEALTH, PHYSICAL EDUCATION, RECREATION AND ATHLETICS



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Supervisor

HEATHER RATKA

Curriculum Learning Specialist
Health & Physical Education

LEAH CANESTARO

Secretary

INTERSCHOLASTIC TRAVEL FORM

To be used for trips which are not part of the regular season or require overnight accommodation every effort will be made to submit the form three board meetings prior to departure.

HIGH SCHOOL: Kenmore East and West

SPORT: Girls Hockey

DATE SUBMITTED: Feb 4, 2016

DESTINATION: Albany

DATE OF TRIP: Feb 5 and 6th

OF STUDENTS: 20

PURPOSE OF TRIP:

For the state tournament for Girls Ice Hockey

List of those individuals agreeing to serve as formal chaperones.

If chaperones are district employees note 'position', location and if they require a sub.

Jeff Orlowski – Coach and teacher at East

Matt Miller – Coach and teacher at Franklin

Travel Arrangements

We will be traveling on a coach bus.

Lodging Arrangements

See attached itinerary

Funding


Funding Sources	Estimates on amount raised
Athletes out of pocket contribution	\$
Contribution from Booster Club	\$
Contribution from athlete's fundraising	\$
Contribution from district funds	\$
District budget code	Acct. #
All fundraising activity must be approved by the BOE	

Does each athlete have the opportunity to fundraise a percentage of their contribution? _____

Rules and Guidelines

- a. Student attendance at camps, preseason spring trips etc. is voluntary
- b. Attendance on the trip cannot be a criteria for team selection
- c. All athletes must be given the opportunity to raise fund for trip expenses
- d. A complete itinerary must accompany the request including a cover letter to parents, team rules while on the trip and how discipline will be handled, rooming lists and a complete list of phone numbers
- e. Copies of parent consent cards must be taken on the trip.

Required Signatures

Head Coach: Jeff Orlowski	Form Submitted on: 2/5/16
Building Principal:	Form signed and forwarded on:
District Athletic Director: 	Form signed and forwarded to BOE on:
Board of Education President:	Approved on:

Itinerary for Trip to Albany

February 5, 2016

8:00am – Meet and load at Lincoln Arena

8:15- 8:30am – Leave for Albany

It is approximately a 5 hour drive. With a stop for Lunch and Bathroom breaks we will arrive around 2:30pm

2:30 – Arrive and check in to the Hampton Inn, 10 Ulenski Drive, Albany NY 12208 (518) 438-2822

2:30 – Players will check-in to hotel

Rooming assignments

Room 1: Taylor Story, Emily King, Lina Mirabella and Hannah Gallivan

Room 2: Olivia Smith, Jenna House, Miranda Butler

Room 3: Jaclyn MacVittie, Hannah Munley, Chloe Moore, and Liz Notto

Room 4: Andrea Colan, Cara Klopp, and Emma Epstein

Room 5 Nina Stockman, Abby Blair, Tori Botticello

Room 6: Grace Simmons, Rosie Boyko, and LeeAnn Wright

Room 7: Matt Miller and Pete Gallivan

Room 8 Jeff Orłowski

3:30pm – 6:00pm – We will load up and go to a team dinner.

6:00pm We will load up and go to the rink at Albany Academy (AAG 2 – hotel is 20 minutes from hotel. 135 Academy Rd, Albany NY 12208

8:30pm Game starts

10:30-11:00pm – Head back to hotel

12am curfew all players will be in their assigned rooms and lights out at 12:30am.

Saturday February 6, 2016

9:30am – Load up to go back to the rink. Make sure players are all packed up. We will NOT return to the hotel.

12:00pm – Game starts

2:30pm – 3pm – Load up to head back to Buffalo

9pm – Should arrive back at Lincoln Arena

ANY QUESTIONS please call my Cell phone Jeff Orlowski (716)480-7262